

Policy and Practices for Energy and Resource Management

The three subsidiary companies, which are the core business, have policies for employees to have awareness about using resources cost-effectively by specifying guideline in using resources costeffectively, along with supporting cost-effective and efficient use of resources, which according to the company's guidelines for sustainable business development and environmental sustainability management and Company Notification No. 063/2565/001 on Head Office Energy Conservation and Expense Reduction Measures are as follows:

- 1.1 Reduce energy and electricity consumption by changing on-off times of air conditioner to be appropriate, setting appropriate air conditioner temperatures, setting computer screensavers when computers are not used, turning lights and electrical appliances off when not used, using stairs instead of using elevators, and turning lights off breaktime, etc.
- 1.2 Encourage renewable energy and increase energy efficiency through measures.
- 1.3 Support activities that reduce resource utilization such as adopting paperless systems for use in the organizations, to apply for leave via online systems, and using electronic pay slips, etc.
- 1.4 Encourage resource utilization for maximum benefit such as efficient water consumption, turning off water when not used, promoting use of paper on both sides, and reusing/recycling materials and equipment, etc.

